



2012 Arts & Culture Application Components

The Seattle Foundation has moved to an online system for its Grantmaking Program applications. The first step of the process is to review the Arts & Culture grant guidelines at seattlefoundation.org/nonprofits/grantmaking/artsandculture. Next, please update or create a profile for your organization. To **update** your profile, please 1) login and 2) select your organization's name on www.seattlefoundation.org/nonprofits. To **create** a new profile, please submit a [Profile Request Form](#). If you are new to our website, you will first be taken to a login/registration page, where you can create an account. The information required to establish your nonprofit organizational profile includes: mission statement; organizational and program description; and recent successes and challenges.

Once you have set up your organization's profile, you can proceed to the online application. The components of the online application are listed below.

NARRATIVE QUESTIONS

- How does your organization address the Arts & Culture [strategy](#) that you selected? What unique role or service gap are you filling within the community? (max. 5,000 characters with spaces)
- What do you expect to change as a result of your work, in the lives of individuals, families, organizations or communities? (max. 5,000 characters with spaces)
- How does your organization measure its effectiveness? Give examples of operational and programmatic results. (max. 2,500 characters with spaces)
- Give two recent examples of how you have adapted or improved your programs based on your learning, data collection or evaluations. For instance, if you found that your services were not getting the results intended, how did you change course to improve the outcomes? (max. 2,500 characters with spaces)
- Describe how your organization develops and maintains partnerships with other organizations or programs. Describe your organization's primary partners and results from these partnerships. (max. 2,500 characters with spaces)
- What are your organizational opportunities and challenges over the next 12 months? How are board and staff planning to address these opportunities and challenges? (max. 5,000 characters with spaces)
- How has the organization adapted fiscally to the economic climate over the last 12 months? Tell us what the next 12 months look like fiscally for your organization. (max. 5,000 characters with spaces)

FINANCIALS

- Three-year financial snapshot of the organization (current year and previous two years)
 - Total Revenue (Individuals, Foundations & Corporations, Events, Fees & Earned Income, Government, Other)
 - Total Expenses

ATTACHMENTS

- Current board list and affiliations
- Current fiscal year operating budget
- List of foundations and corporations and level of support that was awarded from each in the past two fiscal years and a list of current year grants received or pending
- Most recent IRS Form 990
- Audited financial statements (if available)

NON-DISCRIMINATION STATEMENT

- [Non-discrimination statement](#) compliance is required and will be requested as part of the online application