



COMMUNITIES OF OPPORTUNITY

Consultant – Application

ORGANIZATION NAME(S):

LEAD/PRINCIPAL STAFF:

CONTACT:

Please address each of the items below in no more than 5 pages. Appendices should be no more than 10 pages. Please ensure that there is sufficient detail in your narrative to ensure that reviewers have a clear understanding of qualifications and experience.

1. Capacity and experience

- A. Provide a brief description you/your organization/team.
 - Describe the Principal/Lead staff, and any subcontractor(s) who may be working on this project.
 - Include the areas of expertise for individuals and subcontractors and how they will contribute to project.
 - Resumés for key personnel assigned to work on this project should be included in appendices.
- B. Provide two examples of recent experience working with community partners when you facilitated large group processes that built relationships and drove toward consensus.
 - At least one of these examples should be a project that illustrates the application of an equity lens and/or work with diverse communities.
 - Include at least one example of a specific report or other product in appendices.

2. Project plan (Final scope of work and project plan will be developed in coordination with COO staff)

- A. Provide a draft of what a potential scope of work for the policy agenda creation process could be.
- B. Describe examples of how COO partners could be included and engaged throughout the development.

3. Budget for 2018

- A. Provide a project budget including desired compensation estimated costs.