

## YOUTH GRANTMAKING BOARD

# Request for Proposals 2020

### WHAT IS THE YOUTH GRANTMAKING BOARD?

The Seattle Foundation's Youth Grantmaking Board (YGB) was established in the fall of 2006 to help young people use philanthropy to effect positive change in their community. Through training and collaboration with Seattle Foundation staff and community experts, the YGB performs the same functions as other special-grants committees: assessing community needs, developing a request for proposal, reviewing grant applications, conducting site visits, and making final funding recommendations to the Seattle Foundation Board of Trustees. The members of the YGB and the focus of the funding is on projects and programs that change every year.

The 2019-20 Board is comprised of 17 students from the Greater Seattle area who are committed to supporting programs and services that help families in King County. This year's Youth Grantmaking Board values compassion, courage, curiosity, education, and believe positive change happens when diverse voices—especially young people—are active within our communities.

### 2020 GRANT FUNDING AVAILABLE: \$20,000

Minimum Funding Request: \$5,000

Maximum Funding Request: \$20,000

The YGB will award one to two, one-time, one-year grants during the spring 2020 funding cycle.

### 2020 YOUTH GRANTMAKING BOARD FUNDING PRIORITY

The Youth Grantmaking Board will focus grantmaking efforts on two complimentary Seattle Foundation priorities, Climate Justice and Catalyzing Community:

- [Climate Justice](#) works to ensure that communities of color and low-income communities are leading and shaping efforts to reduce the disproportionate effects of climate change that they experience.
- [Catalyzing Community](#) empowers under represented people in the places where they live, lifting their voices and building their power to shape the policies that affect them.

Both priorities underscore a keen sense of responsibility to our planet, today and for future generations, and the importance of elevating community voice to influence long-term strategies, policies and laws.

Proposals should interpret the intersection of both issues, specifically as it relates to civic engagement, inclusive leadership, building resilience and shaping the culture and the narrative around climate justice and other important community issues.

Additionally, while the Youth Grantmaking Board is a youth-led organization, proposals are not required to be youth-specific.

Youth Grantmaking Board will give priority to programs or projects that:

- Are centered on civic engagement, inclusive leadership, and building community resilience.
- Identify a clear community issue they are trying to impact, including goals they hope to achieve and a way to measure success or learnings when complete.
- Can articulate the underrepresented population they are hoping to impact.
- Have leadership and/or members that represent that population.
- Are held at organizations with less than \$500,000 annual budget (note: higher budget organizations are not disqualified from applying).

Our Youth Grantmaking Board is guided by the following beliefs:

- Everyone has a stake in our democracy and in helping to achieve climate justice.
- Focusing on those who are most impacted will ensure we *all* thrive.
- People of color and others who have historically not been heard need to be supported to increase civic engagement and build collective power.
- Successful outcomes include personal safety, mental and physical health, and where one's race or income is no longer a predictor of one's quality of life.

## SCHEDULE AND SUBMISSION

The YGB Request for Proposals (RFP) will be released on Wednesday, February 26, 2020. All proposals and back-up materials must be received by 5:00 pm on Wednesday, March 25, 2020 and emailed as a single PDF to [ygb@seattlefoundation.org](mailto:ygb@seattlefoundation.org). The YGB will review proposals, contact organizations for more information as needed and conduct site visits with 3-5 selected agencies the weekends of April 18-19, 2020 and April 25-26, 2020. Final grant decisions will be made in early May 2020 and recipients will be notified at that time. Recipients will also be invited to attend the YGB Celebration Event on the evening of May 27, 2020. The duration of project funding is July 1, 2020–June 30, 2021. Please contact Shannon Kopelva at [ygb@seattlefoundation.org](mailto:ygb@seattlefoundation.org), if you have any questions.

## REQUIRED INFORMATION

- Grant Cover Sheet (Attached to this RFP)
- Program narrative (maximum three pages)
- Documentation of 501(c)(3) tax-exempt status (from organization or fiscal sponsor)
- Easy-to-read proposed program or project budget. If organization's have an "Other" line in their Expenses, please explain with more detail.
- Current year organizational operating budget

## PROGRAM NARRATIVE

In no more than three pages, please provide the following information:

- Briefly describe your organization and its mission.
- Describe how your program/project addresses the YGB's funding priorities, including an outline of your approach and what you are hoping to accomplish during this funding period.
- Describe the population that will be served through this request. If youth are involved in this program/project, please state how. How many people do you anticipate will be impacted as a result of YGB funding?



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- How are the populations you are hoping to impact involved in your program/project?
- Briefly explain how you anticipate utilizing your requested dollar amount? If you are an organization with an annual budget of more than \$500,000, please describe the impact this funding will have on your program/project.
- Identify any collaborative partnerships.
- Describe how you evaluate this effort, including how you will know if you are successful.
- In anticipation of receiving a site visit, when in April would be the most convenient and thoughtful time to visit your programming or organization? (April 18-19 or April 25-26)

## GRANT PERIOD AND REPORTING REQUIREMENTS

July 1, 2020–June 30, 2021. A final report may be required of each grantee.

## ELIGIBILITY

- Applicant organizations must be located in King County and must qualify as tax-exempt under the Internal Revenue Service Code or be fiscally sponsored by one.
- Organizations with religious affiliations will be considered for grants only if their activities address the needs of the wider community without regard to religious beliefs. Proposed projects may not contain content or activities that proselytize, even when participation in such activities is voluntary.
- The YGB will not consider grant requests for the following: Individuals; Organizations that discriminate on the basis of age, race, national origin, ethnicity, gender, disability, sexual orientation, political affiliation or religious belief; Fundraising events such as walk-a-thons, tournaments, auctions and general fundraising solicitations; Conference or seminar expenses; or Scholarship or endowment funds.

**Applications must be received by 5:00 pm on Wednesday, March 25, 2020 and emailed to [ygb@seattlefoundation.org](mailto:ygb@seattlefoundation.org).**

Seattle Foundation 1601 Fifth Ave Suite 1900, Seattle, WA 98101-3151 Phone: 206.622.2294



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## Youth Grantmaking Board: Grant Cover Sheet

### Organization Information:

Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Contact person: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Number of individuals served in past fiscal year: \_\_\_\_\_

Total full-time equivalent employees: \_\_\_\_\_

### Grant Request:

Amount requested: \_\_\_\_\_

Purpose of request:

- Provide program/project support
- Provide general operating support

### Fiscal Information:

Operating budget for current fiscal year (expenses): \_\_\_\_\_

Budgeted income for current fiscal year (revenue): \_\_\_\_\_

Sources of income for current fiscal year (percentages should total 100%):

Government	_____%	Corporations	_____%
Fees & earned income	_____%	Foundations	_____%
Individuals	_____%	Special events	_____%
Memberships	_____%	Other: _____	_____%