

# The Morgan Fund 2024 Grant Application

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*Seattle Foundation*

## *A. Organization Details*

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Please make sure your individual and organization contact information above is up-to-date!

If you need to update your contact information, or have technical inquiries please send an email to [orgprofile@seattlefoundation.org](mailto:orgprofile@seattlefoundation.org) with your request.

The Morgan Fund (a Donor Advised Fund held at the Seattle Foundation) was established in 2004 to support performing arts organizations. It exists for one reason: to promote better art. We want to see art that is moving and exciting. Art that tells new stories in powerful ways and sets new and unique frames on old ones. Art that is brave and strong. In order to tell those powerful stories, we also support organizations that work to train the next generation of artists and technicians. **Our primary focus is theatre and dance.**

Art flourishes best within a community of collaborators. We seek to develop communities of outstanding performing artists with a focus on the Seattle and Washington, D.C. areas. For the 2024 grant cycle, The Morgan Fund is pleased to provide grant funding for general support (with amounts of up to \$16,000) as well as program/project-based proposals (with amounts of up to \$24,000). Grant sizes have increased again this year to provide greater support for your work. This increase is designed to help manage the effects of inflation and the high costs associated with capital and equipment needs.

Applicant organization must be a tax-exempt nonprofit under section 501(c)3 of the IRS code or be fiscally sponsored by a 501(c)3 organization. We are not able to provide grants to individual artists. If you have a question regarding your organization's eligibility, please contact [j.liu@seattlefoundation.org](mailto:j.liu@seattlefoundation.org) in advance of submitting your application.

**The goal of this short application form is to get a high-level understanding of your organization and request. We may reach out to you for additional information if needed.**

### **A1. Organization Name\***

*Character Limit: 100*

### **A2. Organization Type\***

Please select the option that matches your organization's current status:

#### **Choices**

We are a public charity with our own 501(c)(3) tax status

We are using a fiscal sponsor who has its own 501(c)(3) Public Charity tax status

### **A3. Organization Tax ID No. for your organization or fiscal sponsor\***

*Character Limit: 50*

### **A4. Point of Contact\***

First and Last Name

*Character Limit: 100*

### **A5. Point of Contact Email\***

Only add one email address. All future confirmations and correspondence will be sent to this address.

*Character Limit: 100*

### **A6. Point of Contact Phone\***

*Character Limit: 100*

### **A7. Mailing Address\***

Of organization or fiscal sponsor

*Character Limit: 100*

### **A8. Organization's Website**

If applicable

*Character Limit: 2000*

### **A9. Organization Description\***

Please describe your organization in one sentence (e.g. a contemporary dance troupe).

*Character Limit: 100*

### **A10. Organization Mission/ Vision\***

What is your organization's mission and/ or vision?

*Character Limit: 3000*

### **A11. Scope of Work\***

In 2-5 sentences, please share a brief overview of the scope of work you do (e.g. " We provide an annual season of four productions as well as youth education programs for ages 6-18").

*Character Limit: 1500*

### **A12. Annual Budget\***

Please provide your annual budget (e.g., \$350,000)

*Character Limit: 20*

**A13. Previous Year Annual Revenue\***

What was the organization's annual revenue in the previous fiscal year?

*Character Limit: 250*

**A14. Earned Revenue\***

Of this revenue, roughly what percentage was earned (ticket sales, etc.), and what was contributed (fundraising, grants, etc.)?

*Character Limit: 1500*

**A15. Audience Members\***

Number of audience members served annually (e.g. 5,000)

*Character Limit: 100*

**A16. Enrolled Students\***

Number of enrolled students in classes (unduplicated)

*Character Limit: 100*

**A17. Budget for Productions\***

*Character Limit: 20*

**A18. Budget for Classes\***

*Character Limit: 20*

**A19. Paid Staff\***

Number of paid staff members (e.g. 1.5 FTE)

*Character Limit: 20*

**A20. Local Staff\***

What is the percentage of artistic staff (performers, designers, and crew) who can be considered local hires? (e.g. x%)

*Character Limit: 100*

**A21. Post-Pandemic Landscape\***

How has your organization adapted to changes in the post-pandemic environment? Please briefly describe one or two key strategies you used to ensure continuity and resilience, and share any notable results or impacts. Please limit answer to 300 words or less.

*Character Limit: 3000*

**A22. Short- and Long-Term Goals\***

What are your organization's major short- and long-term goals? What are you hoping to accomplish in terms of your art, your operations, and the impact you have on audiences and the community? Tell us where you want to be and how you are planning to get there. Please limit answer to 300 words or less.

*Character Limit: 3000*

### **A23. Organization Success\***

What does success look like for your organization in the next 18 months? How can The Morgan Fund measure the effectiveness of a grant to your organization? What evaluation processes and/or metrics can you share in your after-action report to help us understand the effect a grant has had on improving your level of artistic quality? Please limit your answer to 250 words or less.

*Character Limit: 3000*

### **A24. Challenges and Opportunities\***

What potential challenges or opportunities do you see on the horizon for your organization over the next 2-3 years, and what actions or plans are you implementing to navigate them? Please limit answer to 300 words or less.

*Character Limit: 3000*

### **A25. Business Plan**

Please upload your organization's strategic business plan, if available.

*File Size Limit: 1 MB*

### **A26. Proposal Request\***

What kind of support are you requesting? The Morgan Fund will accept proposals for general operating support and project/program -based requests.

#### **Choices**

General operating support

Project/program -based support

## ***B. General Operating Support***

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### **B1. Looking Ahead\***

What does the next 12-18 months look like for your organization? What is your current "season" of performances or major activities? (Answer can be in bulleted format.) Please limit your answer to 200 words or less.

*Character Limit: 3000*

### **B2. Funding Request\***

How much are you requesting from The Morgan Fund? Please enter a number from \$2,000 - \$16,000.

*Character Limit: 20*

### **B3. Funding Plans\***

How do you plan on using the grant funding? Please include a short, bulleted list of milestones. (We understand this could change.) Please limit your answer to 200 words or less.

*Character Limit: 3000*

## *C. Project/Program Based Support*

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### **C1. Type of Project/Program\***

#### **Choices**

Capital / Equipment  
Strategic Business Development  
Audience Development  
Professional Development / Education  
Other

#### **If Other, Please Specify:**

*Character Limit: 250*

### **C2. Project/Program Overview\***

Please give us a high-level overview of the project/program that you would like The Morgan Fund to support. What is the scope of work? What are the needs? What are the goals of the project/program? Please limit your response to 200 words or less.

*Character Limit: 3000*

### **C3. Funding Request Details\***

Within the overall scope of the project and budget, please tell us as specifically as possible how you will apply funding from The Morgan Fund. Is there a particular element of the project to which you plan to apply for this grant? Please limit to 250 words or less.

*Character Limit: 3000*

### **C4. Organizational Goals\***

How does this project/program move your organization closer to accomplishing your short term- and/or long-term goals? Please limit your response to 200 words or less.

*Character Limit: 3000*

### **C5. Obstacles\***

What obstacles do you foresee in the way of pursuing your goals that a grant from The Morgan Fund would help resolve? Tells us what barriers The Morgan Fund grant would help you tackle or remove. Please limit your response to 300 words or less.

*Character Limit: 3000*

## C6. Project Timeline\*

Please provide a short bulleted list of milestones.

*Character Limit: 5000*

## C7. Project Cost\*

What is the total project cost (just a dollar amount)?

*Character Limit: 20*

## C8. Funding Request\*

How much are you requesting from The Morgan Fund? Please enter a number from \$2,000 - \$24,000.

*Character Limit: 20*

## C9. Partial Funding Scenario\*

What will you do if your proposal is awarded only partial funding from The Morgan Fund (e.g., scale the program, put it on hold, fundraise)? Please limit your response to 250 words or less.

*Character Limit: 3000*

## *Non-compliant with Non-discrimination Statement*

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### A8. Non-discrimination and Anti-hate Statement\*

Seattle Foundation will not permit grants that are inconsistent with its commitment to end unlawful discrimination and/or hateful activities. For these purposes, unlawful discrimination includes discrimination on the basis of age, race, national origin, ancestry, sex, pregnancy, gender, gender expression or identity, disability, sexual orientation, marital status, veteran or military status, political ideology, religion/creed, or any other characteristic protected by applicable federal, state, or local law. Hateful activities include discrimination on the basis of immigration status and inciting or engaging in violence, intimidation, harassment, threats, or defamation targeting an individual or group based upon their actual or perceived age, race, national origin, ethnicity, sex (including pregnancy), gender, gender identity, disability, sexual orientation, marital status, veteran or military status, political affiliation, immigration status, or religious belief.

**Do you certify that your organization does not discriminate on these bases nor engage in hateful activities?**

#### Choices

Yes, we certify that we do not discriminate on these bases nor engage in hateful activities.

No, we are unable to certify that we do not discriminate nor engage in hateful activities.

## Non-compliant With Non-discrimination and Anti-hate Statement\*

If you answered 'No' to compliance with Seattle Foundation's Non-discrimination and Anti-hate Statement, please explain below.

*Character Limit: 500*

## Fiscal Sponsor Information

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### Fiscal Sponsor Name\*

Please enter your fiscal sponsor organization name below.

*Character Limit: 100*

### Fiscal Sponsor EIN\*

Please enter your fiscal sponsor's tax id (EIN).

*Character Limit: 50*

### Name of Fiscal Sponsor Contact\*

*Character Limit: 50*

### Contact Information -- Phone or Email\*

*Character Limit: 50*

### Fiscal Sponsor Mailing Address\*

Please enter your fiscal sponsor's mailing address.

*Character Limit: 500*

## Fiscal Sponsor Letter Upload

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### Fiscal Sponsor Letter Upload\*

Please use the following Word document to provide us a project sponsorship letter from your fiscal sponsor. First download the Fiscal Sponsor Cover Letter file, save it to your computer, fill it out, and then upload your completed version of it it using the 'Upload a file' button below'.

*File Size Limit: 2 MB*

## 501(c)(3) Determination Letter Upload

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### 501c3 Determination Letter\*

Please upload your 501(c)(3) determination letter.

*File Size Limit: 2 MB*

## *State or Federally Recognized Tribe Upload*

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### **Tribal Leadership Letter Upload\***

Tribes should submit a letter from the Tribal chairperson (or their designee) to affirm support of the application. A full council resolution is not required.

*File Size Limit: 5 MB*